

TOWN OF PAYSON
RESIDENTIAL
SITE PLAN/GRADING AND DRAINAGE PLAN
CHECK LIST

Site Plan

- Site Location (Address)
- Tax Parcel Number
- Property Lines W/Dimensions
- Nearest distance to all property lines for all structures
- Show All Structures – Existing and Proposed
- Driveway location, length and width
- Adjacent right of way and street name
- Lot square footage (Total)
- All Easements and Utilities
- Distances between detached structures
- To Scale (Preferably 1" = 10") with a north arrow
- Separate sheet on 11" x 17" paper

Regular Grading and Drainage Plan

- Existing elevations depicted by contours (minimum 2' contour interval)
- Proposed Finish Floor elevations for all floors on all structures (Note: For manufactured or mobile homes the pad elevation is sufficient)
- Proposed finish grades at all locations on the lot
- Limiting dimensions and depth of all cut and fill (Note: All cut and fill slopes and set backs must be in conformance with the Town of Payson Grading and Drainage Manual.)
- Total volume of all cut and fill
- Show any retaining walls with elevations for top of wall and adjacent ground on each side of the wall
- Show how the lot will be drained. If any natural drainage course is disturbed, show how it will be handled, including erosion protection
- Location of any existing or proposed buildings or structures on the lot where the work is to be performed, and the location of any buildings or structures within 15 feet of the proposed grading.

These requirements are for regular grading permits only. Sites requiring an Engineered Grading Plan or Hillside Grading Plan shall submit a separate site plan per the above "Site Plan" requirements and a separate grading and drainage plan per the Town of Payson Grading and Drainage Criteria manual on 24" x 36" paper.